

Business Expense Log for Tax

Collect business costs as they happen so the year end is a total and a folder rather than a shoebox and a lost afternoon.

Business costs collected as they happen, with the receipt marked, ready to hand over.

A RECORD FOR YOUR ACCOUNTANT, NOT TAX ADVICE

What is allowable against tax differs by country, by trade and by circumstance, and it changes. This sheet prints no categories of ours and makes no claim that anything is deductible — it collects the information your accountant or tax authority will ask for. The category column is yours to fill with the headings they use.

Business or tradeTax yearPrepared bySheet

Date	Paid to	What it was for	Your category	Amount	Receipt	Business use %	Notes

Total this sheetReceipts filed whereHanded to accountant on