

Subscription and Fees Record

Track subs and match fees per member so a treasurer chases the right people and knows the total outstanding.

Who has paid what, when, and who is still owing — for subs, match fees and anything else collected.

KEEP THE OUTSTANDING COLUMN CURRENT

The last column is the one that matters. A club treasurer chasing from memory chases the wrong people and misses the right ones.

Club or section				Season or period			Treasurer			
Name	Rate	Due	Paid	Date	Method	Paid	Date	Method	Still owing	Notes
			first			second				
Total collected				Total outstanding			As at			