

Rental Property Inspection Record

Record a property visit properly, with space for photograph references and both signatures, so the visit is evidenced.

A periodic property visit record — room by room, with space for notes and photograph references, and a place for both signatures.

Property

Date of visit

Time

Inspected by

Tenant present?

Notice given

ROOM BY ROOM

Room / area	Condition	Damp / mould	Heating & vents	Notes and photo refs
	good / fair / poor			

SAFETY ITEMS SEEN

- | | |
|---|---|
| ☐ Smoke alarms present and tested | ☐ No visible electrical damage or overloaded sockets |
| ☐ Carbon monoxide alarm present and tested | ☐ No unreported water damage or leaks |
| ☐ Escape routes clear | ☐ Ventilation working in kitchen and bathroom |

Actions agreed and by when

Inspector signature

Tenant signature

Date _____

Notes and anything specific to yours