

Nursery Daily Report Sheet

Hand the parent a written account of the day, so bedtime is not a guess about when the child last ate or slept.

What a baby or toddler did today — fed, slept, changed, played — for the person collecting them.

WHAT HAPPENED, NOT WHAT SHOULD HAVE

This sheet prints no feed amounts, nap lengths, routines or developmental expectations, because those belong to the child and to whoever is responsible for them. It records what actually happened so the parent is not guessing at bedtime.

Child

Date

Key person

Room

FOOD AND DRINK

Time	What was offered	How much taken	Notes

SLEEP

Fell asleep	Woke	Where	Notes

NAPPIES AND TOILETING

Time	What	Cream applied	Notes

THE DAY

Activities, mood, anything the parent should know

Needs bringing tomorrow

Completed by