

Moving House Checklist

Work backwards from the moving date instead of remembering things in the wrong order, and see at a glance what has actually been done rather than what has been worried about.

Everything that has to happen before, during and after a move, grouped by how long is left. Print it as soon as a date is agreed and work down from the top.

TIMINGS DIFFER — ADJUST THEM

The countdown is a working order, not a rule. How much notice suppliers, schools and local registers need differs by country, and a rented move runs to a completely different clock from a purchase. Move the lines around to suit yours, and cross out what does not apply.

Moving from	Moving to	
Moving date	Removal firm	Contact

ABOUT SIX WEEKS OUT

write the date as each one is done

- ☐ Confirm the date in writing with everyone involved
- ☐ Get quotes from removal firms and book one
- ☐ Check what your insurance covers while in transit
- ☐ Book time off for the move and the day after
- ☐ Tell schools and clubs, and ask for records
- ☐ Book storage if there is a gap between the dates

ABOUT TWO WEEKS OUT

write the date as each one is done

- ☐ Give notice to every utility and agree a final date
- ☐ Arrange broadband and phone at the new address
- ☐ Redirect post and list who else needs the address
- ☐ Update the address on insurance and banking
- ☐ Confirm parking, lift or access at both ends
- ☐ Order boxes, tape, labels and wrapping

THE WEEK OF THE MOVE write the date as each one is done

- ☐ Pack a first-night box and keep it out of the van
- ☐ Label every box with the room it is going to
- ☐ Defrost the freezer and drain the washing machine
- ☐ Dismantle whatever has to come apart
- ☐ Confirm the arrival time with the removal firm
- ☐ Set aside keys, documents and valuables to carry

MOVING DAY write the date as each one is done

- ☐ Read and photograph every meter before you leave
- ☐ Walk every room, cupboard and the loft before locking up
- ☐ Hand over keys and note who took them and when
- ☐ Check the van is empty before it leaves
- ☐ Read the meters at the new property on arrival
- ☐ Find the stopcock, consumer unit and gas valve

THE FIRST WEEK IN write the date as each one is done

- ☐ Check heating, hot water and every drain runs
- ☐ Test every smoke and carbon monoxide alarm
- ☐ Confirm the opening readings with the new suppliers
- ☐ Register with local services and update the address
- ☐ Change the locks if you do not know who holds keys
- ☐ Photograph and report anything damaged in transit

Notes and anything specific to yours