

Load and Delivery Manifest

Give a driver one sheet showing the whole run, with a signature line per drop and a place to record refusals and returns.

What is on the vehicle, where each drop goes, who signed for it and what came back.

LIMITS COME FROM THE PLATE AND THE RULES

No weight limits, axle loads or securing methods are printed here. They depend on the vehicle, the load and the law where you are driving, and getting them from a website instead of the plate and the regulations is how vehicles end up overloaded.

Vehicle and registration		Driver		Date	Run or route
Departure time	Odometer out	Odometer in	Return time	Load checked and secured by	

DROPS

Stop	Consignee and address	Reference	Items	Description	Time	Signed for by	Discrepancy or refusal

Returns, refusals and anything brought back