

Laundry and Linen Record

Track linen out to the laundry and back again, so a missing set is noticed the week it goes missing rather than the season it runs out.

What went out, what came back, and what needs replacing — for a holiday let, a guest house, or a household that gets through linen faster than it remembers to count it.

Property

Period covered

Laundry or provider

STOCK HELD fill in once, then check the count against it

Item or set	Sets owned	In use	Spare	Retire when

OUT AND BACK

Date out	Item or set	Out	Back	In	Condition	Replace?	Notes
dd/mm		qty	dd/mm	qty	stained / torn / worn	Y / N	