

HVAC and Heat Pump Service Log

Separate the annual professional service from the filter changes you do yourself, and keep both on one sheet.

Service and filter record for air conditioning, heat pumps and ducted heating. Filters are the job people skip and the one that costs them the compressor.

Property / zone

System make & model

Indoor unit serial

Outdoor unit serial

Installed

Filter size

Filter interval

Refrigerant type

PROFESSIONAL SERVICE

Date	Engineer / company	Work carried out	Readings	Next due

FILTER CHANGES AND OWNER CHECKS

Date	Filter changed	Coils / condenser cleared	Condensate drain clear	Notes

Notes and anything specific to yours