

House Sitter Instruction Sheet

Answer the sitter's questions before they are asked, on paper, while you are still in the house and can walk them round to the stopcock.

Everything a house sitter needs while you are away, written down before you go rather than texted at midnight from an airport.

PRINT IT, FILL IT IN, LEAVE IT OUT

Fill this in and leave it somewhere obvious — the kitchen table, not a drawer. Take it back when you return: by then it has your alarm code and your wifi password on it.

Property	Away from	Back on
Sitter	Owner — mobile	Second contact

GETTING IN AND LOCKING UP

Keys — which door, and where	Key safe code
Doors and windows to check before bed	

ALARM

Panel — where	Code	How to set and unset
If it goes off — what to do and who to call		

HEATING AND HOT WATER

Controls — where	Normal setting	Hot water
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BINS, POST AND DELIVERIES

Collection day	Where the bins live	Which bin, which week
Post, parcels and anything expected		

PLANTS, GARDEN AND ANIMALS

Plants — which, how often

Watered from

Pets — what, when, how much

Vet — name and number

Anything the animals must not get at

WIFI, TV AND THE THINGS THAT ANNOY PEOPLE

Wifi network

Password

Router — where

Quirks — the door that sticks, the tap that drips

IF SOMETHING BREAKS

Water stopcock

Consumer unit

Boiler isolation

Trade or service	Name	Number	What they look after