

Change of Address Checklist

Work through everybody who holds your address, and track the gap between telling them and them acting on it.

Everybody who needs the new address, with the date you told them and the date it actually changed.

TOLD THEM, AND THEY DID IT

The second date is the one that matters. Telling an organisation and the organisation acting on it are different events, and the gap between them is where redirected post, missed renewals and bounced deliveries live.

Name	Old address	New address	Moving date

MONEY AND OFFICIAL

Who	Account or reference	How told	Date told	Confirmed changed	Notes

EVERYTHING ELSE utilities, subscriptions, deliveries, clubs, and the ones people forget

- ☐ Employer and payroll
- ☐ Bank and card providers
- ☐ Pension provider

- ☐ Tax authority
- ☐ Electoral register
- ☐ Driving licence
- ☐ Vehicle registration
- ☐ Vehicle insurance
- ☐ Home insurance
- ☐ Life and health insurance
- ☐ Doctor and dentist
- ☐ Optician
- ☐ Vet and pet microchip registry
- ☐ Schools and nurseries
- ☐ Council or local authority
- ☐ TV and broadband
- ☐ Mobile provider
- ☐ Energy suppliers
- ☐ Water supplier
- ☐ Loyalty and delivery accounts
- ☐ Online shops with saved addresses
- ☐ Clubs, gyms and memberships
- ☐ Charities and subscriptions
- ☐ Family, friends and anybody who posts you things

Post redirection ordered	From	Until	Reference